

## ROLE DESCRIPTION

<b>COMPANY:</b>	Lymington Precision Engineers Co Ltd (Senior PLC Group)
<b>JOB TITLE:</b>	<b>Manual Quality Inspector</b>
<b>REPORTING TO:</b>	<b>Quality Control Manager</b>
<b>LOCATION:</b>	Based at LPE, Gosport Street, Lymington, Hampshire, SO41 9EE

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### **SCOPE AND PURPOSE OF THE JOB:**

To ensure components are inspected to drawing tolerance and specifications, efficiently and accurately as required by internal and external customer specifications.

- Ensuring robust inspection practices and techniques are employed in an efficient manner for all customer product
  - Ensuring all quality related matters raised at Final Inspection, are raised to the Quality Assurance or Engineering Team for resolution as an urgent priority.
  - Maintaining a high-Quality standard of acceptance at ALL times for ALL customers to drawing and specification requirements
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### **Duties and responsibilities**

- Understanding of complex component geometries
- Strong skills in drawing interpretation
- Strong manual inspection capabilities
- Ability to run calibration process
- Competence in Outlook, Word, Excel, PowerPoint

### **Person Specification:**

- Maintaining a QUALITY FIRST outlook on all inspection activities and decisions made
- Demonstrating a commitment to quality in all communication and practices to motivate and influence greater quality awareness and responsibility by all.
- Ensuring all documentation and reports are maintained and completed accurately and efficiently.
- Never compromising Quality over Delivery.
- Maintaining acceptance requirements of products to ensure product can be delivered direct to customer Right First Time, every time.
- Ensuring Final inspection times are maintained at an acceptable level
- Support the Inspection Manager in providing detail of parts as required to ensure priorities

are addressed and the customers' delivery requirements and company delivery promises are achieved

- Ensuring that any rework activities required are expedited efficiently and effectively to minimise any disruption to delivery schedules
- Ensuring KPI targets are achieved and maintained and enhanced regularly to improve the department
- Ensuring inspection times are achieved, maintained

**Qualifications:**

- A good level of education to undertake role
- Full apprenticeship/time served in machining, or relevant skills applicable to the role
- Previous experience of inspecting parts within the aerospace industry
- Previous experience in a similar role

**Personal Skills / Attributes:**

- Willing to carry out a variety of duties
- Motivated and a self-starter able to work on own initiative
- Able to communicate in oral and written formats at all levels
- Able to work in a team environment or alone
- Work to a high standard of accuracy
- An organised and flexible approach to work
- Ability to effectively manage time to ensure activities are completed within deadlines
- Liaise confidently with employees and customers at all levels
- PC skills – Microsoft office suite